

**Minutes
Town of Oshkosh
Board of Appeals Meeting –Sep 30, 2021**

BOA Meeting at Town Hall

Acting Chair called the Public Hearing to order at 6:05 pm at the Town of Oshkosh Town Hall. This meeting was duly posted as class 2 Public Notice by the Town of Oshkosh Clerk. The last notice was more than 7 days ago.

PRESENT at the BOA Public Hearing, Town of Oshkosh Town Hall:
BOA Acting Chair Beth (Erdman) McCormick, Members Jim Merten, Jr, John Thiel, and Recording Secretary, MaryAnn Monteith. Administrative note, Name Change for Beth Erdman to Beth McCormick in all future communication. There was an audience of three.

Motion to accept agenda: John Thiel, Second, Jim Merten, Jr. Carried unanimously.

Approval of minutes from 3/11/2021. Motion to approve: John Thiel; Second, Jim Merten Jr; Approved unanimously.

**Agenda item: Variance request from Applicant ENCL
Applicant requests a variance for**

1. All BOA members previously received a copy of the variance request including coversheet, agenda and notification list (**Enclosure 1**).
2. Acting Chair McCormick opened the hearing for questions, comments and discussion.

Kristina Coppo – Fox Cities Sign-presented the request for the variance and the reasons for same. The previous signage had a variance for non-conforming height. The previous sign was damaged and taken down for safety. It was found to have damaged welding (cracking and breaking.) The proposed replacement is well described in the enclosed variance request. The replacement pole and signage are necessary to maintain competitiveness with neighboring businesses. Failure to approve this request presents an undue hardship to the business.

John Thiel asked Carol Kaufmann if the variance stops with us, or if we are advisory. Carol stated we are the approver in this action, not advisory. Carol Kaufmann (Zoning Administrator), recommended approval, as we endeavor to work with our businesses and neighbors. There is no negative impact on others in the area
There being no further questions or discussion, Acting Chair Beth McCormick closed the public hearing.

Deliberation. Jim Merten Jr made a motion to approve the variance, as nonconforming signage was previously approved, the plan and size of the replacement are appropriate, and failure to approve would create an unnecessary hardship for this business by an inability to compete with others. Second by Beth McCormick. Roll call vote -- approval was unanimous.

There was no further business-- Motion to adjourn, John Thiel, Second, Jim Merten Jr. Acting Chairman McCormick adjourned the meeting at 6:25 pm.

MaryAnn Monteith
Secretary for Board of Appeals

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