

1 **Town of Oshkosh**
2 **Annual Town Meeting**
3 **April 21, 2020 - 7:00 pm – Town Hall**
4

5 PRESENT: Chairman Jim Erdman, Supervisor Matt Merten, Supervisor William
6 Demler, Treasurer Laura Hunt, Clerk Jeannette Merten, and audience of 3.

7
8 Chairman Erdman called the Annual meeting to order at 7:04 pm.

9
10 Town of Oshkosh board members were introduced.

11
12 **Motion by Bill Demler, Jason Selwitschka seconded, to approve the**
13 **Annual Meeting minutes dated April 16, 2019, as written. Number in**
14 **favor, 8; number opposed, 0. Motion carried.**

15 ***VOLUNTEER FIRE DEPARTMENT REPORT by Todd Zak***

16 Todd Zak, Fire Chief, reported that there was 64 calls total for 2019.

- 17 • 16 Vehicle Accidents
- 18 • 7 Truck or Car Fires
- 19 • 7 False Alarms
- 20 • 7 Power lines down or transformer fires
- 21 • 6 Mutual Aid calls
- 22 • 4 Structure fires
- 23 • 2 Assist First Responders on call
- 24 • 2 Water or Ice rescues
- 25 • 2 Grass or Railroad fires
- 26 • 2 Gas Leak calls
- 27 • 2 CO calls
- 28 • 7 Misc. fire or accidents, motorcycle, UTV, boat, skid steer, lost hunter

29
30 Provided was a written report with all details.

31 ***FIRST RESPONDER REPORT by Jason Selwitschka***

32 Jason Selwitschka, First Responder Coordinator, provided a written report going
33 over the report's details, including all calls and status in 2019 attached to the
34 minutes.

35
36 Selwitschka brought up that it may be helpful to have address signposts/stakes.
37 Erdman continues to have conversations with other townships weighing out the
38 pros and cons.

REPORTS BY OTHER SUB-COMMITTEES, DEPARTMENTS, OR ENTITIES OF THE TOWN.

39
40

41 **Carol Kaufmann, Zoning Administrator, reported** that she issued four zoning
42 permits, three dealer license permits, and there are two ongoing issues as in vacant
43 property off of Leach Road and Loren’s junkyard. In total, there were 437 calls and
44 put on 239 miles.

45

46 **Sharon Karow submitted a written emailed report regarding the Planning**
47 **and Zoning Commission.**

- 48 • 5/23/2019 - Zoning Change – 5001 Green Valley Rd. from B-3 to A-2.
- 49 • 8/8/2019 – Meeting at Leach Rd to discuss possibilities on 2 40-acre parcels
50 of land.
- 51 • 8/25/2019 – Zoning Change-Rezone property on County Rd. S from A-2 to
52 Business B-3.
- 53 • 8/29/2019 – Meeting on storage and/or shipping containers and agriculture
54 building what regulations to impose.
- 55

BUILDING INSPECTOR REPORT by Dave Frank

56

57 Dave Frank, a former building inspector, resigned at the end of the year. Clerk
58 Merten provided the board a detailed report of all building permits issued in 2019.

59

60 Starting in the year 2020, Martin Johnson has hired/contracted to manage and
61 issue the building permits in the Town of Oshkosh. His contact information is
62 available on the town’s website, along with adjustments to the permitting fees.

CLERK REPORT by Jeannette Merten

63

64 Clerk Merten presented the Annual Financial booklet of 2019 available for public
65 inspection. Booklets were available to voters during the Spring Election, and it is
66 also available online at the town’s website. The annual report includes information
67 on updated stormwater and recycling best practices.

68

69 Results from the Presidential Preference & Spring election copies were also available
70 at the meeting and posted online at the town’s website. Residents are encouraged
71 to contact the clerk if persons are interested in becoming an election inspector in
72 preparations for the remaining 2020 election year. Election training will be
73 provided.

74

75 Open book is scheduled for Thursday, April 30, 2020 from 3pm to 6pm and Board
76 of Review is scheduled for Thursday, May 21, 2020 from 3pm to 5pm.

77
78 The Subscribe Sign-Up button on the home page of the town website is the best
79 tool for residents to stay informed and are encouraged to subscribe.

80 ***TREASURER REPORT by Laura Hunt***

81 Laura Hunt reported that a new depository was set up at West Pointe Bank to
82 establish an additional local banking institution. She reviews the town's long term
83 investments and has determined because of the recent interest rate drop that more
84 recent investments upon maturity were reinvested into shorter terms.

85 ***SUPERVISOR REPORT by Matt Merten and William Demler***

86 Matt Merten

87 He reported that he is actively looking for new recruits in strategic locations
88 throughout the town should a disaster occur for emergency management purposes
89 which he manages the plan.

90
91 Supervisor Merten continues to respond to animal, weed, disputes, and other
92 miscellaneous concerns.

93
94 William Demler

95 He supports the Service Award Program for the fire department that was
96 implemented in 2019. Demler is thankful that the town was selected for the MLS
97 grant to get Vinland Road done. The Winnebago area sewer and water is moving
98 along, hoping to get that project going soon. During the April 7, 2020 election,
99 Demler helped out as an election inspector and was thankful for the experience.

100 ***CHAIRMAN REPORT by Jim Erdman***

101 The town board has always worked as a team to preserve and keep our town a
102 desirable place to reside.

103
104 The town is seeing some development as a result of reasonable taxes, no
105 stormwater utility, and sensible regulation.

106
107 Erdman and Demler issue culvert permits for a fee of \$300. The applicant agrees to
108 the project cost minus the initial fee. With over 1000 culverts in the town, we do
109 not subsidize installation or replacement costs.

110
111 The town board conducted road review on April 21, 2020. The tow will be getting
112 estimates for various repairs to determine which project to complete in 2020.
113
114 Reminders are concrete is not allowed in the road right-of-way of driveways. An
115 excavation permit is required from the town clerk when work is done in road right-
116 of-way.
117
118 The town is planning that Vinland road should be rebuilt in 2020 thanks to a
119 \$481,000 70% state MLS grant. The grant application was a great joint effort of the
120 town board, City of Oshkosh, and Winnebago County Highway staff. Only one
121 project in twenty proposals successfully received funding. The appreciation goes out
122 to all involved in this effort.
123
124 The Winnebago sewer and water issue is being resolved with an approximately one-
125 million-dollar grant to replace the infrastructure. The feasibility study chose the
126 sanitary district option. The town attorney John St. Peter crafted a mutual
127 agreement with the City of Oshkosh. The town is waiting for the city to sign this
128 agreement. Once that part is complete, General Engineering Company will proceed
129 with this project. COVID-19 has slowed city hall from acting.
130
131 Man-made ditches and inlets on shoreline presently limits building rights on your
132 property. He will be working with legislators to address this inequity as we strive for
133 local sensible land-use authority, reasonable county ordinances, and fair state
134 zoning statutes.
135
136 Erdman thanks the whole board and others for working together in stressful times
137 with elections and COVID-19.

138 ***Committee Members Approvals***

139 Motion made by Erdman, M. Merten, reappoint Sharon Karow and appoint Susan
140 Stearns as Planning & Zoning Commissioners expiring term until April 18, 2023.
141 Motion carried unanimously, none opposed.
142

143 Motion made by M. Merten, Demler seconded, to approve the reappointment of
144 Board of Appeals members Tom Gabert and John Thiel expiring term until April 18,
145 23. Motion carried unanimously, none opposed.

146 ***OPEN FOR PUBLIC COMMENT, QUESTIONS, OR MAKE DECISIONS***
147 ***AS DEFINED UNDER THE WI STATUTES.***

148 Set next year's Annual Meeting date to April 20, 2021.

149 **Motion made by Jason Selwitschka, Todd Zak Seconded, to set year**
150 **2020 Annual Meeting to Tuesday, April 20, 2021 at 7:00 p.m. at the**
151 **town hall. Motion was carried by voice vote.**

152
153 **Motion made by Jason Selwitschka, Todd Zak seconded the motion,**
154 **to adjourn. Motion was carried by voice vote.**

155
156 Meeting adjourned at 8:45 pm.

Jeannette Merten/Town Clerk
Town of Oshkosh

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