

**Island View Sanitary District Meeting
Town of Oshkosh - Winnebago County - Wisconsin
Wednesday, September 11, 2024**

The meeting was called to order at 6:39pm

Present: Ron Harrell, President; Vicky Rowe, Secretary; Thomas Konrad, Treasurer; Julie Rosenau, Business Secretary; Dan Cowling, Ad Hoc Commissioner, Melanie Krawiec, Ad Hoc Commissioner; Jim Zinth

Excused Absence: Jim Latta, Head lift station operator

Guests: None

MOTION (KONRAD/ROWE); CARRIED UNANIMOUSLY TO APPROVE August 14th, 2024, REGULAR BUSINESS MEETING MINUTES

LIFT STATION OPERATION REPORT

August 2024 Lift Station Operator Report

08/14/2024 – Jim Latta picked up the gas detector from Oshkosh Fire and Police Equipment. They agreed to invoice IVSD for the unit and provide training to the Lift station officers.

08/20/2024 – Latta and Tom Konrad met with John Larson at Badger Labs to discuss the sampling options and cost. It was decided that the composite method would be used and scheduled the sampling to begin on 08/26/2024 and end on 08/28/2024; the results are expected to be returned to us on 09/08/2024.

08/26/2024 – Sampling at manhole #11 by Badger Labs was delayed until 09/03/2024 because there was rain during the planned date and that would dilute the test results. The test results will be shared with the board once they are received.

Miscellaneous items:

Energenics has been scheduled to complete the connection of the phase monitors to the dialers at each station in September; the date will be determined.

Latta will be out of town from 09/11/2024-09/27/2024 with limited access to his phone and email. All lift station operators have been made aware and are available during this absence.

BUSINESS ACCOUNTS

Julie Rosenau reported the checkbook remains balanced and gave an oral report on the business accounts and current balances/activity (said written report on file and made a part of these minutes).

Business Secretary Report

Rosenau indicates she will start processing the 4th quarter bills for 2024 and will be including an information questionnaire with the bills to update all residents' billing information in the new billing system. The questionnaire will include asking for phone numbers and email addresses to make communicating with the residents more efficient with any billing issues or district emergencies.

FINANCIAL REPORT

Jim Zinth furnished the Board with the June 2024 Actual to Budget reports (said reports on file and made a part of these minutes).

BUSINESS

1. **Lift Station #1 numbers for August**

Harrell indicated that the numbers are still running a little higher than normal than previous years. It remains unclear why the numbers are higher, and the commissioners reiterate that televising will help determine if there are issues in the laterals/mains/manholes. Rainfall was 6.48 inches for the month.

2. **Update regarding dialers and Energenics**

See lift station operator's report and notes for update.

3. **August Energy Usage (Gas and Electric)**

August gas and electric usage was higher this month again. Commissioner Konrad indicated that getting the data back from Badger Labs from the sampling done could be used to help find a solution to the increased flow.

4. **Update on air meters for working in Lift Stations**

Latta purchased the 4-gas detector from Oshkosh Fire and Police Equipment for a total of \$850.00 which includes training for all the lift station operators and Ad Hoc commissioner Cowling.

5. **Update on hour meters/pricing**

Tabled for a future meeting.

6. **Manhole grab samples**

Due to the delay in the sampling because of rain, the results have not been returned. Konrad will follow up to see when they are expected to be completed.

7. **Updates on current construction, home, or lot sales**

The property at 1821 Indian Point Rd (previously was 5290 Chesapeake Ct) is ready to be constructed. The contractor has been in contact with Rosenau, Harrell and Commissioner Rowe regarding the sanitary permit; he is aware that the sewer lateral

permit application will need to be sent in before digging begins.

8. **Update on City Negotiations**

John Claypool should be able to attend the mediation meeting that will be held on 09/26/2024 at Oshkosh City Hall. If this isn't resolved on the 26th, another meeting will be held on 09/27/2024. Discussion also ensued regarding the properties that are on Sunnyview Ct that are going to be built on. Attorney Claypool contacted the owner of the parcels, and the owner wants to be sure that the owners of the lots will only be assessed one time for sewer hookup from IVSD and not a second assessment from the City of Oshkosh.

9. **Televising/contact with James Rabe**

Tabled until the October meeting.

10. **Credit Cards for the district**

Rosenau told the board that the new credit cards from Community First have not been received after they expired on 08/31/2024. Commissioner Rowe indicated that she contacted US Bank, Associated Bank and BMO Harris to get information on their credit card programs and is waiting for the details. She did also check with Westpointe Bank and Winnebago Community Credit Union, where we have IVSD accounts and investments, but they do not offer business credit cards. The matter will be discussed further at the next meeting and in the meantime if items need to be purchased Rosenau and Latta will use their personal cards and get reimbursed.

New Business

None

PAYMENT OF BILLS:

MOTION TO PAY BILLS AS PRESENTED (ROWE/KONRAD) CARRIED UNANIMOUSLY.

MOTION TO PAY THE BILLS (HARRELL/ROWE) CARRIED UNANIMOUSLY

MOTION TO ADJOURN (ROWE/HARRELL) CARRIED UNANIMOUSLY AT 8:25 P.M.

The next business meeting is scheduled for Wednesday, October 9, 2024, at 7:30PM at the Oshkosh Town Hall.

Respectfully,
Julie Rosenau, Business Secretary