

**Island View Sanitary District Meeting  
Town of Oshkosh - Winnebago County - Wisconsin  
Wednesday, November 13, 2024**

The meeting was called to order at 6:38pm

**Present:** Ron Harrell, President; Vicky Rowe, Secretary; Thomas Konrad, Treasurer; Julie Rosenau, Business Secretary; Melanie Krawiec, Ad Hoc Commissioner; Financial advisor Jim Zinth

**Excused Absence:** Jim Latta, Head Lift Station Operator.

**Guests:** Cassie Yustus, 4778 Island View Dr, Oshkosh.

***ROSENAU REQUESTED MINUTES TO BE CHANGED TO TAKE DAN COWLING, AD HOC COMMISSIONER OFF AS PRESENT AS HE WAS ABSENT FROM THE MEETING. WITH THAT CHANGE, A MOTION BY (KONRAD/ROWE); CARRIED UNANIMOUSLY TO APPROVE THE OCTOBER 9<sup>TH</sup> 2024 REGULAR BUSINESS MEETING MINUTES.***

**LIFT STATION OPERATION REPORT**

No Lift Station report was given

**BUSINESS ACCOUNTS**

Julie Rosenau reported the checkbook remains balanced and gave an oral report on the business accounts and current balances/activity (said written report on file and made a part of these minutes).

**Business Secretary Report**

Rosenau indicated 4<sup>th</sup> quarter bill payments are still coming in, still receiving information sheets and making sure that all the accounts are accurate and fixing other problems. She has approximately 90 customers left to enter in the new system and should have that done by November 15<sup>th</sup>. She will be also be working on sending the delinquent accounts that need to be rolled to the 2024 Real Estate Tax bills to Jeannette Merten at the Town of Oshkosh by November 15<sup>th</sup>.

**FINANCIAL REPORT**

Jim Zinth furnished the Board with the September 2024 Actual to Budget reports (said reports on file and made a part of these minutes).

## **BUSINESS**

1. **Lift Station numbers for October**

Ron Harrell indicated the numbers are within the normal ranges and comparable to previous years. Rainfall was 2.00 inches for the month.

2. **Analysis of September composite samples**

Konrad had nothing new to report but suggested that another sample be taken in the spring to make another comparison with the samples previously obtained.

3. **October Energy Usage (Gas and Electric)**

Numbers for October gas and electric usage were a little lower than normal but still well within the ranges of what it should be.

4. **Update on air meters for working in Lift Stations**

Tabled until a future meeting.

5. **Update on hour meters/pricing**

Tabled until a future meeting.

6. **Manhole grab samples**

The samples taken were not grab samples, but instead composite 24-hour samples, obtained by Badger Labs, from the manhole located right in the driveway at Lift Station #1. The data was analyzed on 09/05; 09/06 and 09/11 and the results were sent back to Konrad and Latta.

7. **Updates on current construction, home, or lot sales**

4434 Island View Dr – the property was annexed into the City of Oshkosh due to a well failure.

5106 I Ah Maytah Rd – the property was sold by Barbara Berres to Howard and Angela Jersild

35 E Sunnyview Rd – Matt Vienola has contacted the district regarding building a house on the property. A letter was sent by Rosenau on 11/13/2024 to Vienola via email indicating that a special assessment payment of \$10,000 was due, and the sewer permit application with \$175.00 fee needs to be filled out and submitted to Rosenau before any construction can begin.

**Update on City Negotiations**

Harrell will be meeting with Claypool on 11/14/2024 in Appleton to go over everything regarding the agreement between the City of Oshkosh and the sanitary district and come up with a plan going forward.

8. **Televising/contact with James Rabe**

Tabled until a future meeting.

9. **Credit Cards for the district**

Rosenau told the board that she would like to switch the credit cards from Community First Credit Union to Associated Bank. Rosenau will contact the bank before the next meeting and find out what needs to be done to open the new cards for Jim Latta and Rosenau.

10. **2025 Budget Preparation**

Zinth went through the revenues and expenses for the district and prediction adjustments for 2025 and there were no further changes from proposed amounts made in October. A public hearing meeting will be held at 6:15PM on December 11, 2024, Rosenau will publish a legal notice on November 27<sup>th</sup> and December 4<sup>th</sup>, 2024.

**New Business**

None

**PAYMENT OF BILLS**

***MOTION TO PAY BILLS AS PRESENTED (ROWE/HARRELL) CARRIED UNANIMOUSLY.***

***MOTION TO ADJOURN (KONRAD/ROWE) CARRIED UNANIMOUSLY AT 8:23P.M.***

The next business meeting is scheduled for Wednesday, December 11, 2024, at 6:30P.M. at the Oshkosh Town Hall with the Budget Public Hearing meeting being held at 6:15P.M.

Respectfully submitted,  
Julie Rosenau, Business Secretary